heatons group

carbon footprint

STRATEGY

goals and objectives

Detailed below are our short, medium and long term goals in carbon management.

long term goals

- Reduce our carbon footprint by at least 5% on an annual basis
- Switch our fleet to hybrid/fully electric vehicles
- Switch to greener energy source companies for supply to buildings
- Communicate our sustainability strategy, policy and action plan to staff and stakeholders on an annual basis
- Buy local where possible
- Reduce, reuse and recycle in all areas of the business.

medium term goals

- Engage employees to actively participate in the continual improvement of Heatons environmental impact
- Reduce water consumption through efficient appliances
- Use recycled/sustainably sourced paper and inks for printing where possible

short term goals

- Implement energy efficient behaviour in the office
- Reduce energy consumption on large machinery
- Apply best practices in all areas of the business
- Clean desk policy due to hot desk working environment
- Use recycled/sustainably sourced paper where possible
- Weekly vehicle inspections to ensure vehicles are operating efficiently

key performance indicators

To track our progress in carbon footprint towards our Environmental, Social and Governance Policy and ensure alignment with our goals and objectives, the following are used:

reuse



- Reuse/optimise vehicle traffic to collect goods from manufacturers
- Reuse toners by use of the office basics brand, where around 75% is recycled/remanufactured

reduce



- Reduce the use of raw materials to focus on more enviro-friendly and Fairtrade products
- Reduce road miles by delivering your orders complete and error free
- Reduce road miles by minimising 'back-haul' through more efficient delivery drops
- Reduce road miles by encouraging customers to reduce the number of small deliveries requested
- Reduce energy consumption through buildings management processes

recycle



- Recycle over 15,000kg of cardboard each year
- Recycle over 500kg of stretch-wrap each year
- Recycled paper is used for our catalogues wherever possible
- Recycle all toners and office papers at each of our sites

accountability

Various roles within our business have been assigned responsibility to certain areas of the carbon footprint strategy:

- Circulating the strategy to employees – carbon footprint champion
- Determining the actions that are required to achieve each goal – carbon footprint champion
- Keeping track of the key performance indicators – carbon footprint champion
- Reviewing and signing carbon footprint strategy – senior management

Training our teams inhouse regularly to develop a culture of waste reduction and sustainability, this in turn will minimise our environmental footprint but also generate new ideas for waste reduction initiatives.

Signed: David Telding

Position: Managing Director

Date: 01/01/25

Date of Review: 01/01/27

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